
St. Timothy's School, an Episcopal preparatory school in Raleigh, NC, with approximately 570 students in grades Pre-K to 8, is hiring a **Lower School Counselor (grades Pre-K to 4)** for the 2024-2025 academic year.

The Lower School Counselor is intended to be a full-time, 10-month position, working with faculty, teachers, and parents in the Lower School, though part-time applicants will be considered. Duties begin in August 2024.

The Lower School Counselor will assist and support students, faculty, administrators and parents in addressing social and emotional needs that arise with individuals or in the wider school community. The Lower School Counselor will work closely with the Teaching and Learning Coordinator, Head of Lower School, Dean of Students and Middle School Counselor.

Job responsibilities:

- Collaborate with meet the needs of Lower School students, faculty and families
- Provide individual counseling for students as social, emotional, or behavioral needs arise
- Provide small group counseling to support social skills and conflict resolution
- Write and facilitate behavioral support plans for students
- Provide support and resources for families, including referrals to and collaboration with outside professionals
- Implement classroom SEL lessons on character traits or relevant classroom topics
- Consult with teachers to observe students, provide resources, and make suggestions as needed
- Provide support for faculty through modeling of social and emotional learning techniques
- Communicate proactively with parents, administrators, and teachers as necessary regarding social and emotional concerns
- Serve as a member of the Lower School Student Support Team

Requirements for all candidates:

- Hold a degree in counseling, social work, psychology or a related field and have appropriate experience working with elementary-aged students
- Demonstrate excellent organizational and communication skills
- Work collegially with multiple constituencies
- Demonstrate a commitment to professional development, staying current on research in education, counseling, and child development
- Possess the temperament, tact, and high "E.Q." to navigate sometimes difficult or complex conversations while maintaining partnership with families and colleagues

Candidates must meet the following requirements:

First and foremost, any St. Timothy's School employee must fully embrace every aspect of our [core values](#) shaped by our Episcopal School identity. Employees should also be committed to our [core commitments](#) and St. Timothy's School Mission Statement: *St. Timothy's Episcopal School is a nurturing community of academic excellence that instills the knowledge, skills, and values for a life of purpose.*

In addition, candidates should not only have excellent teaching and interpersonal skills, but also possess a deep understanding of developmentally-appropriate curriculum, a passion for working with young students, and a desire to collaborate with other educators. All candidates must also possess a bachelor's degree in an appropriate/relevant educational field.

The most competitive candidates will:

- Hold a Master's degree in counseling, social work, psychology or a related field with sufficient experience in a elementary school setting

To Apply:

1. Download and complete the [St. Timothy's Application for Employment](#)
2. Provide the completed Application for Employment, a cover letter, updated resume, and list of 3-5 references to incoming Lower School Head Lindsay Behrens (lbehrens@sttimothys.org).